

2012 Submissions Guidelines

ELIGIBILITY REQUIREMENTS

- Feature films, documentaries and short films, must have been completed after January 1, 2011.
- Feature films must not have had any public or festival screenings in the greater Los Angeles area, including Los Angeles, Orange, and Ventura counties to be considered a premiere and be able to be competition.
- Feature films and short films must not have had any commercial theatrical or television play in the US to be able to be in competition.
- Features films must not have been broadcast on the internet.
- For feature films, without US distribution, world and US premieres are not required **but are strongly preferred, and premiere status will be one of the factors considered when determining a film's inclusion in the Festival and in scheduling.**
- For documentaries, premiere status is not required **but are strongly preferred, and premiere status will be one of the factors considered when determining a film's inclusion in the Festival and in scheduling.**
- For short films, premiere status is a factor in the selection process. Short films must not have been broadcast on the internet.
- Feature films, documentaries and short films in a language other than English must be subtitled in English for Festival presentation.
- For submission purposes, DVD screeners may be of works-in-progress, films with temporary soundtracks, or digital outputs.
- Filmmakers must deliver final format (as indicated) for Festival screenings. No exceptions will be permitted.
- High school films must be works shot, directed, and produced by high school or secondary school (pre-college) students. Adult supervision must be limited to an advisory capacity.

FESTIVAL PRIZES

Select narrative features, documentary features, and short films participate in the Festival's three competitive sections, the winners of which are chosen by special juries. In the narrative feature competition, awards are given to Best Film, Best Opera Prima (First Feature), Best Script, Best Director. In the Short Film Competition, awards are given for Best Animated and Best Narrative Short.

All features, documentaries and shorts are eligible for Audience Awards, which are chosen based on ballots submitted by Festival audiences and are presented in the following categories: Feature, Documentary and Shorts

The Los Angeles Latino International Film Festival is a qualifying festival for the Narrative and Animated Short Film categories of the Academy Awards®.

SUBMISSION MATERIALS

- Completed submission form
- Preview DVDs (NTSC preferred)
- All Features, Documentaries & Shorts must submit 1 screening DVD.
- 1-press kit (synopsis, credits, production stills, bios, press if available)
- Entry fee payment
- *Optional- For confirmation of receipt, a self-addressed postcard with return postage affixed*

All submission materials must be delivered together in one package. If completing your submission form online, do not deliver your submission materials until you have completed your online form and be sure that your online payment number is printed clearly on all materials. If you are sending a check for your submission payment please write on the space provided- paid by check. Make checks payable to the Los Angeles Latino International Film Festival

SCREENING REQUIREMENTS

if your film, documentary, or short is selected for exhibition, please be advised that the Festival will require:

- 35mm, 16mm, HDCam, or DigiBeta (NTSC) prints/tapes for features and shorts; DigiBeta (NTSC) or Beta SP tapes are also accepted
- Press kits with photo stills (color and black & white)
- Headshots of Director(s) and Writer(s)
- Biographies of Director(s) and Writer(s)
- Film trailers, clip reels, posters, postcards, and EPKs, if available. *MUST BE DELIVERED FOR INCLUSION IN MARKETING EFFORTS*

ENTRY FEES*

Payment in US dollars may be made by check, money order, Visa, or MasterCard. Checks or money orders (from a US bank in US Dollars only) should be made payable to "Los Angeles Latino International Film Festival". The film title must be clearly printed on all checks/money orders. Do not send cash. Payment can also be made via our website using authorize.net www.latinofilm.org.

- **Feature Films & Documentaries** (50 mins. +)

Early Bird \$30.00 **Deadline** \$40.00 **Final Deadline** \$50

- **Short Films** (Under 50 mins.)

Early Bird \$30.00 **Deadline** \$30.00 **Final Deadline** \$40

SUBMISSION DEADLINES

Early Bird (before April 30, 2012)

Deadline (from May 1 to May 18, 2012)

Final Deadline (from May 19 to June 1, 2012)

\$5.00 discount on entry fees for LALIFF members.

LABELING

For all submissions, include the English language title and the running time on the DVD itself with contact info. In addition indicate the region-coding of the disc, and, if it is in PAL format, print it on the disc. If submitting a work-in-progress, indicate the elements that are incomplete on the DVD and expected time when it will be completed.

MULTIPLE ENTRIES

You may submit more than one film, but each one must be on a separate DVD and must be accompanied by its own completed submission form and entry fee.

SHIPPING

All costs for shipping submission materials to and from Los Angeles are the responsibilities of the sender. Ship your DVD in a protective envelope. The Festival recommends bubble-pack envelopes over fiber-pack envelopes as the fiber type can lead to damaged DVDs and DVD players. The Festival is not responsible for damage to submitted materials incurred in shipping.

INTERNATIONAL ENTRIES

All entries from outside the US should be sent Air Mail Registered or by a parcel or express service. We cannot accept entries shipped via airfreight if customs and delivery fees have not been paid.

RETURN OF ENTRIES

Unless indicated on the submission form, preview DVDs will not be returned. To have your DVDs returned, you must pay an additional return fee of \$12.00. Do not include pre-paid envelopes for the return of DVDs. DVDs that are not pre-paid for return will be recycled. Submitted press materials will not be returned. If you would like your left over press materials, you must inform the press & programming departments and come to the festival office to pick it up right after the festival.

PRESS KITS

An electronic press kit for feature, Documentaries or Shorts should be submitted on a separate DVD or CD. The name of the film and "press Kit" must be written directly on the disc.

NOTE

Features, Documentaries, Shorts and high school films submitted to the Festival may be asked to participate in an on-line project.

THANK YOU FOR YOUR SUBMISSION

MAIL ENTRIES TO

**Los Angeles Latino International Film Festival
P.O. Box 149
Los Angeles, CA 90078-0149, USA**

**323-446-2770 Tel / Fax
www.latinofilm.org**

For parcel or express service deliveries please write to office@latinofilm.org for street address and confirmation of delivery